



Neighborhood and Community Engagement Commission
Tuesday, September 24, 2013 Meeting Minutes
Minneapolis Woman's Club – Lower Ballroom

NCEC member attendees: Doron Clark, Andy Hortillosa, Brittany Lewis, Marcea Mariani, Carol Pass, Kirk Roggensack, Jeffrey Strand, Sacido Shaie and Tessa Wetjen.

NCEC members excused: Denis Houle, Ishmael Israel, Henry Jimenez, Mariah Levison, Kenya McKnight and Abdi Muse.

NCEC members absent:

Commission staff: David Rubedor, Howard Blin and Cheyenne Brodeen.

Agenda Item

Content

1.Introduction

(Action)

A. Agenda.

Motion: Pass moves to strike agenda item 2C, Election of Vice Chair from the agenda, Roggensack seconds. Motion fails on a vote of 2 Ayes, 4 Nays, and 2 Abstentions.

Motion: Clark moves to move up the One Minneapolis Fund Discussion on the Agenda, Wetjen seconds. Motion carried. The Agenda was adopted.

During introductions Jeffrey Strand reminded people about the One Minneapolis One Read and shared that this year's book is *A Choice of Weapons* by Gordon Parks.

Commissioner Clark reviewed the requested actions for tonight which are to elect a Vice Chair to fill the current vacancy and to approve the Policies and Procedures Manual.

2. Executive Committee

Reports

(Informational and Action)

Secretary Report:

A. Minutes. Commissioner Strand mentioned that the minutes were a few days late due to the Labor Day weekend and other volunteer commitments.

Add on page 8 the working definition of equity that was shared at the meeting.

Commissioner Pass requested that her name be placed with the comment she made on page 9. She also requested that names always be placed with comments that commissioners make.

Motion: Strand moves to approve the minutes as revised,

Hortillosa seconds the motion. Motion carried.

Attendance Report: All Commissioners who were absent had reported their absence in advance of the meeting. Commissioner Strand reported that Mariani reported her absences to staff prior to the meeting, but Mariani was able to attend the meeting.

Chair Report:

A. Officer Resignation: Commissioner Clark was acting as Chair for the meeting. Commissioner McKnight resigned as the vice-chair. The bylaws do not give clear direction as to how to handle this. The executive committee is recommending that the commission hold a special election tonight to elect the vice-chair.

Resignation of Commissioner: Commissioners Strand and Israel received a communication from Jeff Martin stating that he had resigned from the commission effective September 9th.

B. Bylaw Discussion: Strand brought forth bylaws revisions for a first reading. Amendments to the bylaws must be discussed at a monthly meeting prior to the monthly meeting at which they may be considered for adoption. These revisions have been submitted on Google groups. The revisions add a new section 13.4.5 for a process for the resignation of an officer from the executive committee.

C. Election of Vice- Chair: Nominations for the Vice-Chair were Commissioners Clark, Lewis, Mariani and Shaie. Commissioners Lewis and Mariani declined the nomination as Vice-Chair. Commissioners Clark and Shaie accepted the nominations. Commissioner Mariani volunteered to serve as co-teller with NCR staff.

Commissioner Strand assumed the chair seat for the conducting of the election. Commissioner Strand described the duties of the Vice-Chair as listed in the Bylaws.

Commissioners Shaie and Clark gave brief explanations for why they would like to serve as Vice-Chair.

A ballot was cast and Commissioner Shaie was elected as the Vice-Chair.

Commissioner Shaie appointed Commissioners Strand and Clark to continue Chairing the meeting.

Commissioner Clark resumed chairing the meeting.

D. September CoW and Regular meetings combined:

NCR staff explained that the main agenda item for the September CoW would have been the CIF, but because the September regular meeting agenda was so light the meetings got combined.

7. Task Force Reports

(Discussion and Action)

A. One Minneapolis Fund: Commissioner Wetjen gave an update that Task Force is planning to meet to finalize the report in the next week. The next step is to approve the interim report and begin work on the next cycle and RFP for the One Minneapolis fund.

New Commissioners are invited to join the task force. Commissioner Wetjen also gave a brief background of the past work of the task force.

Commissioner Comments:

- Commissioner Clark asked how the increase in funding from the City's general fund for this program is coming along. The Commission requested the increase in the 2014 Budget for this program from the City Council.
 - NCR Director Rubedor responded that he is glad that Commissioner Clark clarified that this program is funded by the general fund and not TIF. He also shared that the Mayor's recommended budget does not have an increase in funding and it will be funded in 2014 at \$62,000, the same as it was in 2013.
- Commissioner Lewis asked how the One Minneapolis Fund is different from the CIF Fund.
 - NCR Director Rubedor responded that Community Participation Program funding for neighborhoods comes from the Consolidated Tax Increment Financing (TIF) District and that money is used solely for funding neighborhoods. The CIF program would also be funded by the TIF revenue and is intended to be a competitive funding program for

neighborhoods. The One Minneapolis Fund is a competitive grant program, currently for organizations serving cultural communities, funded by the City's general fund.

- Commissioner Strand commented that the restriction of the One Minneapolis Funds to the Community Participation Program recipients limits partnerships and would like to rethink this restriction in the next RFP round of the One Minneapolis Fund.

B. Policies and Procedures Manual: Staff reviewed the highlights of the manual and commented that this manual will describe the practical application of the bylaws. Staff also suggested that the commission hold this item over to the next meeting due to a lack of quorum.

3. NRP Policy Board Report (Informational)

Summary: NRP Policy Board Chair Commissioner Strand gave the report. The board met on September 17th. The new members were seated. There were no Priority Plans to review. The board formed a grievance task force to consider a grievance against a neighborhood. The grievance task force will report back within 60 days of the September Policy Board Meeting. The members of the NRP Grievance Panel are County Commissioner Dorfman, Park Board Commissioner Wielinski, and NCEC Commissioner Levison.

4.NCR Report (Informational)

Summary: NCR Director David Rubedor shared that the department presented is Results Minneapolis Report that morning, the report can be found online:
http://www.minneapolisismn.gov/coordinator/rm/results-oriented-minneapolis_reports.

The Department presented our 2014 budget at the Ways and Means Committee on September 16th.

Interviews are in progress for the hiring of a vacant Neighborhood Support Specialist position in the department. The finalist should be selected in the next few weeks.

Gao Vang is leaving the department to pursue a new opportunity with Hennepin County. Gao's interest has always been in the field of public health and this is a great new opportunity for her.

NCR is hosting an open house on October 24th from 4-7PM at our new office location in the Crown Roller Mill building.

David shared that he will be traveling to Eugene, Oregon next week to share the Final NUSA Report to the NUSA board.

The department will be hosting the Community Connections Conference again in 2014. There will be a steering committee established to assist with the planning. It will be made up of community members and neighborhood members and would like someone from the NCEC to sit on the committee.

Commissioner Comments:

- Commissioner Lewis asked what the goals of the conference are. She also asked what the differences between the national conference and the local conferences are.
 - Rubedor responded that the steering committee will set goals and outcomes of the conference but the overall goal is to promote neighborhoods, cultural committees and city working better together. A national conference brings in national people which is a great opportunity to showcase what we are doing here in Minneapolis. However, a national conference also comes with a lot of restrictions and set process that can be limiting for a host city.
- Commissioner Roggensack asked what results are being reported in the Results Report.
- Rubedor responded that it is a number of factors such as the diversity on our boards and commissions, the number of national night out events, resident survey results and more.

5. Community Innovation Fund (Discussion)

Summary: Commissioner Strand assumed the chair after Commissioner Clark left the meeting due to another obligation. Staff introduced this topic and shared that this was also discussed at a COW meeting in June. The Community Innovation Fund (CIF) program was suggested by the framework for the future document to be a competitive grant program for neighborhood organizations to carry out city

priorities and to promote collaboration among cultural communities and organizations. Staff suggested a draft schedule in the report.

Staff also suggested the commission discuss the process that should be used to involve neighborhood groups, the process to develop the program guidelines and what the program priorities should be. It would be best for the NCEC to develop the program priorities and submit them to the City Council to approve and adopt.

Funding for this program is available January 1, 2014st so this program could be developed as soon as December 2013.

Commissioner Comments:

- Commissioner Lewis asked if this program would be developed in the CoW meeting or at a Task Force level.
 - The NCEC has already decided that it would be developed in the CoW meetings, but it could change if necessary.
- Commissioner Pass commented that she is concerned about neighborhoods capacities and that the priorities that they would choose would vary greatly. She shared that the Philips Neighborhood staff capacity is very low but the need to implement priorities is very high.
- Commissioner Roggensack shared an example of the street car project to clarify how city priorities would affect neighborhood needs. Such as design of a particular stop and getting a new shelter put in while the project is under construction.
- Commissioner Lewis asked if NCR staff could take a stab at drafting what the city priorities might be.
- Commissioner Hortillosa commented that he saw value in working both as a Task Force and at the CoW levels. It might be working these two options in combination when necessary.
- Commissioner Mariani expressed that she was concerned about the competitive process and setting aside money for other organizations.
 - Director Rubedor explained that this money will be going directly to neighborhood organizations. They can collaborate with other organizations for the specific project, but the money goes directly to them.

- Commissioner Strand supports a process to develop CIF program guidelines that is NCEC commissioner driven, with input and support from NCR staff. He believes the development of draft policy recommendations for neighborhood programs is one of the primary roles of the NCEC.

6. New Business
(Informational and Discussion)

A. Open Forum:

- Commissioner Lewis shared that the Shingle Creek Neighborhood is holding a watershed cleanup this coming Saturday.
- Commissioner Hortillosa asked if NCR could dedicate an employee to help neighborhoods who don't have staff capacity.
 - Director Rubedor responded that neighborhood organizations are independent organizations so we aren't sure how a City staff person would be received. But this is something that this commission can kick around and discuss and consider this a future agenda item topic.

Adjourn

The September 24, 2013 meeting was adjourned by acting Chair Strand at 7:02 p.m.